

STUDY REGULATIONS

at Andrzej Frycz Modrzewski Krakow University

Chapter 1

General Provisions

§ 1.

1. Andrzej Frycz Modrzewski Krakow University, hereinafter referred to as the University, is a non-public higher education institution operating under the Act dated 20th July 2018 Law on Higher Education and Science (i.e. Journal of Law of 2024 item 1571), hereinafter referred to as the Act.
2. The Study Regulations, hereinafter referred to as the Regulations, define the organization of studies as well as the related rights and obligations of students with respect to long-cycle Master's degree studies as well as first-cycle and second-cycle studies, conducted in full-time and part-time modes, on the basis of the Regulation of the Minister of Science and Higher Education dated 27th September 2018 on studies (Journal of Law of 2023 item 2787), hereinafter referred to as the Regulation.
3. Whenever the term Dean is used in these Regulation, it shall be understood to mean the Dean of a faculty or the Director of a branch, appointed by the Rector of the University.

§ 2.

1. The University conducts higher education studies in fields and at levels of study in accordance with its granted authorisations.
2. Admission to studies may occur through:
 - 1) recruitment;
 - 2) recognition of learning outcomes;
 - 3) transfer from another university.
3. The detailed rules for transfer are specified in an ordinance issued by the Rector of the University.

§ 3.

1. Anyone who meets the requirements set out in the Act, the University Statute, and the Regulations may apply for admission as a student of the University.
2. Admission is granted through enrolment on the student list.

3. A person is considered admitted as a student of the University upon being entered onto the list of students and taking the oath, which shall be understood as:
 - 1) signing the matriculation oath in writing by the candidate for studies, or
 - 2) in the case where the oath is made in electronic form, confirming the taking of the oath after the candidate has been authenticated in the University's ICT system.
4. A candidate who has previously completed or undertaken other studies, during which they achieved at least some of the learning outcomes specified in the study programme, may be admitted to a semester higher than the first.

§ 4.

1. Secondary school students whose interests align with the fields of study offered by the University may apply to participate in classes included in the study programmes of courses corresponding to their aptitudes.
2. The detailed rules for exercising the above right shall be defined in a cooperation agreement.

Chapter 2

Student Identity Card. Academic Progress Documentation.

§ 5.

1. The student receives a student ID card.
2. The student ID card remains valid no longer than until the date of graduation, suspension of student rights, or removal from the student register, whereas in the case of graduates of first-cycle studies - until 31st October of the year in which the studies are completed.
3. The University creates a student personal file in accordance with separate regulations.
4. Academic progress is documented in the University ICT system. The Regulations do not provide for the use of a student index book for documenting academic progress. The University ensures that the student has access to their academic documentation. Academic progress is documented in particular in course credit and examination reports as well as in periodic student achievement records.

Chapter 3

Tuition Fee Agreement.

§ 6.

1. Studies at the University are subject to fees.
2. The amount of tuition and other charges, as well as the conditions, rules, and procedures for their payment, are defined in the Tuition Fee Agreement, hereinafter referred to as the Agreement, and the Payment Regulations.
3. In the case of students who began their studies in academic year in which Tuition Fee Agreements were not in force, internal regulations governing the rules of payment for studies shall apply.

Chapter 4

Student Rights and Responsibilities.

§ 7.

The student has the right to:

- 1) receive training regarding their rights and obligations;
- 2) study under an individual study arrangement;
- 3) have absences from classes excused, as well as take leaves from classes, including leaves with the right to undergo verification of learning outcomes specified in the study programme;
- 4) change the field of study;
- 5) change the mode of study to either full-time or part-time;
- 6) take a committee exam in the presence of an observer appointed by the student;
- 7) repeat specific courses due to unsatisfactory academic performance;
- 8) apply for shortening the duration of studies or for early admission to the diploma examination if they have previously achieved all the learning outcomes and fulfilled all the conditions necessary for graduation as specified in the study programme, study regulations, and the study agreement.
- 9) transfer and have ECTS credits recognized.

§ 8.

The student's responsibilities include, in particular:

- 1) systematic acquisition of knowledge, skills, and social competences in accordance with the learning outcomes specified in the study programme;
- 2) full use of the educational opportunities offered by the University;
- 3) participation in compulsory classes and organisational meetings;
- 4) completion of professional internships and fulfillment of other requirements specified in the study programme;
- 5) timely completion of course credits and taking examinations;
- 6) upholding student dignity and the good name of the University;
- 7) tolerance and respect for people of different races, nationalities, cultures, or sexual orientations;
- 8) observance of the good practices of the University's academic community;
- 9) care for and protection of University property;
- 10) respect for the personal dignity of University staff and fellow students;
- 11) timely payment of fees specified in the Agreement;
- 12) in the case of shortened study duration – payment of the full tuition fee in the total amount specified in the Agreement, within the deadlines set out in the Agreement or its annex;
- 13) acting in accordance with the content of the oath, the Study Regulations, and other legal acts in force at the University;
- 14) promptly notifying the appropriate administrative unit of the University of any change in surname, residential address, correspondence address, telephone number, or email address.

Chapter 5

Student Self-Government.

§ 9.

1. The students of the University constitute an autonomous student community represented by the Student Self-Government.
2. The Student Self-Government carries out activities at the University related to student affairs, including social, living, and cultural matters.

3. The Student Self-Government operates on the basis of the Student Self-Government Regulations.
4. The Regulations of the Student Self-Government enter into force upon the Rector's confirmation of their compliance with the Act and the University Statute, within 30 days from the date of their submission.

Chapter 6

Organisation of Studies.

§ 10.

1. The University offers first-cycle and second-cycle studies, as well as long-cycle Master's degree studies.
2. The University offers studies in full-time and part-time modes.
3. The learning outcomes included in the study programme can be achieved through courses conducted using distance learning methods and techniques.
4. The language of instruction at the University is Polish or a foreign language.
5. At the University, it is possible to conduct teaching classes, exams, and assessments of knowledge or skills in a foreign language, including during admission to studies. The diploma thesis may be written in a foreign language, and the diploma examination may also be conducted in a foreign language.
6. Part of the study programme may be completed at a foreign university within the framework of the Erasmus Plus programme or another international student exchange programme.
7. Part of the study programme may be completed at a foreign university on the basis of an agreement on cooperation concluded with that university.
8. Part of the study programme may be completed jointly with partner universities that are part of the VIZJA University Scientific Federation.

§ 11.

1. The academic year lasts from October 1st to September 30th and is divided into two semesters.
2. The Rector determines and announces the detailed organization of a given academic year, in particular the dates for: classes held during the semester, examination sessions, submission of diploma theses, and academic breaks.

3. The Rector may designate days or hours without classes during the academic year.
4. The academic year includes periods of classes, examination sessions, diploma examination sessions, holiday breaks, winter and summer vacations.
5. Depending on the profile, field of study, level, and specialisation, a study programme may include:
 - 1) compulsory and elective curricular courses;
 - 2) professional internships;
 - 3) examination sessions;
 - 4) a diploma thesis;
 - 5) a diploma examination;
 - 6) other educational activities.
6. The student is informed about the course syllabus, the rules of its implementation, the form of assessment, and the rules regarding short-term absence excuses during classes directly by the instructor.

Chapter 7

Individual Study Arrangement.

§ 12.

1. A student may, upon written request, pursue their studies according to an individual arrangement.
2. An individual study arrangement entitles a student to a separate schedule or method of completing the study programme, conditions for participating in classes and passing them, dates for assessments and exams specified in the study programme, the manner and deadlines for completing student internships, as well as other student obligations.
3. The possibility of studying according to an individual study arrangement is granted to students who:
 - 1) are enrolled simultaneously in two or more fields of study;
 - 2) are simultaneously studying in more than one specialisation;
 - 3) are exceptionally talented and demonstrate the highest academic achievements;
 - 4) participate in research work;
 - 5) achieve outstanding scientific, sports, or artistic accomplishments;
 - 6) have disabilities or provide care for persons with disabilities;
 - 7) have children or, in the case of female students, are expecting a child;

- 8) are completing part of their studies at a foreign university;
 - 9) have temporarily found themselves in a situation that hinders or prevents regular attendance in classes;
 - 10) have been admitted to studies by transfer from another university and are fulfilling curriculum differences;
 - 11) after a break in their studies, have been reinstated on the student list and are fulfilling curriculum differences;
 - 12) have completed or previously attended other studies, as a result of which they were admitted to a semester higher than the first and are fulfilling curriculum differences or require the establishment of a separate schedule for the effective completion of the study programme.
4. The decision to grant an individual study arrangement, in the circumstances mentioned above as well as in other situations not foreseen in the Regulations, is made by the Dean.
 5. A student's application for approval of an individual study arrangement should include a justification and a proposal of all changes that constitute the basis for the request.
 6. The implementation of an individual study arrangement does not exempt the student from the obligation to complete all courses and pass all examinations required by the study programme.
 7. In the event that student violates the established rules of the individual study arrangement or fails to make academic progress, the Dean may revoke the approval granted in the decision referred to in paragraph 4.

Chapter 8

Individual Study Plan and Curriculum.

§ 13.

1. A student who achieves excellent academic results, demonstrates outstanding abilities, or has exceptional achievements in science, sports, or arts may study according to an individual study plan and curriculum, agreed upon and approved by the Dean.
2. A student's request for approval of an individual study plan and curriculum should include a justification and a proposed academic supervisor.
3. The Dean appoints the academic supervisor and approves the individual study plan and curriculum developed by the student and their academic supervisor.

4. An academic supervisor may be a university teacher with an academic degree or title.
5. The individual study plan and curriculum must enable the student to obtain a number of ECTS credits not lower than that required by the study programme for the given field and level of study.
6. The individual study plan and curriculum must ensure that the student achieves all learning outcomes specified in the study programme for the given field, level, and profile of study.
7. The individual study plan and curriculum must allow for the achievement of all indicators and the fulfillment of all requirements specified for the study programme in the Regulation.
8. Within the frames of the individual study plan and curriculum, it is possible to shorten the duration of studies.
9. The Dean may revoke or suspend the decision regarding the individual study plan and curriculum if the student is found to be failing to fulfill their assigned obligations.

Chapter 9

Specialisation Tracks.

§ 14.

If specialisation tracks are offered within a given field of study, the student makes a choice according to the rules specified in the regulations governing the organisation of specialization tracks for that field.

Chapter 10

Support for Students with Disabilities.

§ 15.

The principles for granting support, including the rules for adapting the educational process and managing funds allocated for tasks related to providing students of Andrzej Frycz Modrzewski in Krakow with disabilities and special needs with conditions for full participation in the educational process, are defined in separate documents.

Chapter 11

Leaves.

§ 16.

1. A student has the right to take a leave from classes as well as a leave from classes with the possibility of undergoing verification of the learning outcomes specified in the study programme.
2. The leave referred to in paragraph 1 is granted to:
 - 1) a pregnant student – for the period up to the birth of the child;
 - 2) a student who is a parent – for a period of 1 year,
provided that if the end of the leave falls during a semester, the leave may be extended until the end of that semester.
3. Apart from the situations specified in paragraph 2 above, a student may also be granted a leave due to difficult personal circumstances.
4. During the leave, the student retains all student rights, including the right to receive financial aid.
5. During the leave, no fees related to studies are collected.
6. A student who intends to withdraw from further studies at the University after the end of their leave must submit an application for removal from the student register no later than the last day of the month preceding the month in which the leave ends.
7. Studying after the leave takes place according to the study programme applicable to the academic year group the student joins. In case of differences between programmes that prevent obtaining the number of ECTS credits required to complete the studies, the Dean assigns the student the necessary programme differences to be completed.
8. In fields of study preparing for professions specified in Article 68(1) of the Act, when assigning programme differences, the Dean may take into account the difference between programmes in terms of the number of hours and the learning outcomes achieved.

Chapter 12

Course of Studies. Exams and Course Credits.

§ 17.

1. The course of studies is documented in the University information system.
2. The University provides students with information about the progress of their education through the University information system.
3. A student follows the curriculum in effect in the academic year in which they began their studies. This rule does not apply to a student who is repeating a semester or academic year, has transferred from another university, is continuing studies after a leave of absence, or has returned to studies after a break.

§ 18.

4. The University applies the ECTS system (European Credit Transfer and Accumulation System).
5. A student is awarded the ECTS credits assigned to a given course if they meet all the requirements specified for that course in the study programme and achieve the intended learning outcomes.
6. ECTS credits are assigned to all courses included in the study programme, with the exception of health and safety training, physical education classes, and other courses specified in the Act.
7. ECTS credits represent the measure of the average student workload required to achieve the intended learning outcomes.
8. One ECTS credit corresponds to 25 to 30 hours of student workload, including both classes organised by the University and the student's individual work related to those classes.
9. ECTS credits provide a unified framework for the recognition of learning outcomes achieved by students participating in international exchange programmes in countries that use different systems for assessing student achievements.

§ 19.

1. The credit completion period is the academic year.
2. The condition for completing the academic year is obtaining the number of ECTS credits specified for that year from all courses included in the curriculum for the given

field, level, and profile of education, with the exception of ECTS credits awarded for professional internships.

3. The completion of professional internships takes place at the end of the entire study cycle, except for fields of study in which the curriculum or educational standards provide otherwise.
4. Study programmes that take into account educational standards may establish additional requirements for completing the academic year not specified in paragraph 2.

§ 20.

1. Grades from all exams and courses are recorded in the reports within the University's internal IT system. The grades form the basis for calculating the grade point average for the given study period. For the purpose of determining the grade point average used for the diploma examination, the last grade obtained in a given course is considered, in cases where the exam for that course is taken more than once.
2. A student takes an exam or obtains course credit on the scheduled dates with a valid student ID or another valid identity document.

§ 21.

1. Exams are conducted during the following periods: pre-session, regular session and retake session.
2. In fields subject to educational standards, the Dean has the right to cancel the pre-session referred to in paragraph 1.

§ 22.

1. Pre-session exams are held before the start of the examination session.
2. A student who did not take the exam during the pre-session, regardless of the reason, permanently loses the opportunity to retake the exam in the pre-session.
3. Exams held during the regular session are organised according to the examination schedule for the given semester.
4. The schedule of exams held during the regular session in winter and summer examination periods is announced to students no later than one week before the start of the examination session.
5. The exam result is communicated to the student by the examiner via the University IT system without undue delay.

6. Upon receiving a failing grade in an exam taken during the regular session, as well as losing the right to take the exam in the regular session, the student is entitled to take the exam in two retake sessions.
7. A student's absence from an exam conducted during the regular or retake session, regardless of the reason for the absence, shall be recorded as an absence (N) in the examination report.
8. The first retake exam date is specified in the examination session schedule for the given semester, while the second retake exam date is determined by the course instructor in agreement with the Planning Department and communicated to students by the Planning Department via the University ICT system.
9. A student who has an unpassed exam after the completion of the examination period may submit a request for conditional entry in the next academic year.

§ 23.

The conditions for passing and the organisation of the diploma seminar shall be determined by the instructor.

§ 24.

1. A student who raises objections regarding the examiner's objectivity during an exam or credit assessment may submit a written request to the Dean for a committee exam or credit assessment within 14 days from the date of the original exam or credit assessment.
2. The Dean may, upon a written request from the student or on their own initiative – after consulting the examiner (or the person conducting the credit assessment) – order a committee-administered exam (or credit assessment) by appointing an examination (or credit assessment) committee.
3. A committee exam or committee credit assessment shall be held no earlier than 7 days and no later than 21 days from the date the decision to conduct the committee exam or credit assessment is made. In exceptional cases, this period may be extended.
4. The examination (or credit assessment) committee shall consist of: the Dean or a person appointed by the Dean, the examiner who conducted the original exam (or credit assessment), another specialist in the subject area covered by the exam (or credit assessment) or a related field, and – at the student's request – a person designated by the student to act as an observer.

5. If the examiner referred to in paragraph 4 is the Dean, the decisions specified in this paragraph shall be made by the Rector.
6. In exceptional cases, the Dean or the Rector may determine a different composition of the committee conducting the committee credit assessment or committee exam.
7. A committee exam or committee credit assessment is conducted in an oral form, unless the learning outcomes being assessed involve skills or social competencies that require a method of verification other than an oral one.

§ 25.

The student may review their evaluated written examination (or credit assessment) work within 14 days from the announcement of the results.

§ 26.

1. The following grading scale is applied to examinations and course credits:
 - 1) 6.0 – Excellent
 - 2) 5.0 – Very Good
 - 3) 4.5 – Good Plus
 - 4) 4.0 – Good
 - 5) 3.5 – Satisfactory Plus
 - 6) 3.0 – Satisfactory
 - 7) 2.0 – Unsatisfactory, considered a failing grade,
2. The grading scale specified in paragraph 1 does not apply to Medicine.
3. A different grading scale is applied to Medicine, consisting of the following grades:
 - 1) 5.0 – Very Good
 - 2) 4.5 – Good Plus
 - 3) 4.0 – Good
 - 4) 3.5 – Satisfactory Plus
 - 5) 3.0 – Satisfactory
 - 6) 2.0 - Unsatisfactory, considered a failing grade.
4. The study programme may also provide evaluation according to the following scale:
 - 1) pass
 - 2) fail.

§ 27.

1. In the case of a student who has not passed the academic year, one of the following decisions may be made:
 - 1) conditional entry in the following academic year, based on a submitted application;
 - 2) repetition of the academic year, based on a submitted application;
 - 3) removal from the student register.
2. Conditional entry in the following academic year may be granted if the total number of ECTS credits from uncompleted courses is lower than the allowed ECTS credit deficit, excluding the ECTS credits assigned to professional internships from the deficit limit.
3. The ECTS credit deficit limit is 30 credits per academic year.
4. Conditional entry is granted for a period of one academic year.
5. In study programmes preparing for the professions specified in Article 68(1) of the Act, the Dean may establish additional requirements for passing the academic year, not listed in paragraph 2.

Chapter 13

Professional Internships.

§ 28.

1. The scope and rules for completing professional internships are defined by the study programme, the UAFM regulations on professional internships, and the professional internship programme for the specific field and level of study.
2. Professional internships, assigned an appropriate number of ECTS credits, are subject to mandatory completion by the student.
3. The completion of professional internships is required at the end of the internship cycle specified in the study programme and is a prerequisite for taking the diploma examination and graduating.
4. A study programme with practical profile includes professional internship of at least:
 - 1) 6 months – for first-cycle and long-cycle Master's degree studies,
 - 2) 3 months – for second-cycle studies.
5. Professional internships included in the education programme may be organised during the summer break. The detailed rules for the organisation of professional internships are specified in the Professional Internship Regulations.

6. At the student's request, activities performed as part of employment, traineeship, or volunteer work may be credited as the required professional internship, in accordance with the rules set out in the UAFM Professional Internship Regulation, provided that they enable the achievement of the learning outcomes defined for the professional internship in the study programme.
7. In study programmes preparing for the professions specified in Article 68(1) of the Act, the duration of professional internships is determined by the education standards.

Chapter 14

Scholarships.

§ 29.

The University awards scholarships to students based on the rules specified in the regulations on material assistance for students.

Chapter 15

Resumption of Studies.

§ 30.

1. Resumption of studies takes place upon the candidate's request.
2. The decision regarding resumption is made by the Dean, who determines the conditions and deadlines for completing conditional credits and curriculum differences.

Chapter 16

Removal from the Student Register.

§ 31.

1. The Rector removes a student from the student register in the following cases:
 - 1) failure to commence studies;
 - 2) resignation from studies;
 - 3) failure to submit the diploma thesis or take the diploma examination within the required timeframe;
 - 4) expulsion from the University as a result of a disciplinary penalty.

2. The Rector may remove a student from the student register in the following cases:
 - 1) lack of participation in mandatory classes;
 - 2) lack of academic progress;
 - 3) failure to complete the academic year within the specified timeframe;
 - 4) failure to pay study-related fees.
3. Removal from the student register is effected by an administrative decision.
4. An application for reconsideration of the case may be submitted to the Rector in response to the decision referred to in paragraph 3.

Chapter 17

Awards, Distinctions, Penalties.

§ 32.

A student who demonstrates outstanding academic performance and exemplary fulfillment of duties may be granted awards and distinctions by the Rector of the University.

§ 33.

1. For conduct that violates student dignity or breaches the regulations in force at the University, a student may be subject to the following disciplinary penalties:
 - 1) a warning;
 - 2) a reprimand;
 - 3) a reprimand with a warning;
 - 4) suspension of certain student rights for a period of up to one year;
 - 5) expulsion from the University.
2. Matters concerning students' disciplinary liability are governed by separate regulations.

Chapter 18

Diploma Seminar. Diploma Thesis (Master's Thesis).

Diploma Examination.

§ 34.

1. The requirement to prepare a diploma thesis applies to second-cycle and long-cycle Master's degree studies. First-cycle studies conclude with a diploma examination

aimed at verifying the student's knowledge and skills acquired during the course of study.

2. The diploma thesis is an independent work focused on a scientific or practical issue, or a technical achievement, demonstrating the student's general knowledge and skills related to the field, level, and profile of study, as well as their ability to conduct independent analysis and draw conclusions.
3. If required by the specific nature of a given field of study at the first-cycle level, the study programme may include the requirement to prepare a diploma thesis or an engineering thesis.
4. Study programs in fields preparing for professions specified in Article 68(1) of the Act may include additional conditions for completion of studies arising from education standards.

§ 35.

The student is required to submit, via the University ICT system, a diploma thesis approved by the thesis supervisor, in the format required by general regulations and within the deadlines specified in the Rector's ordinance.

§ 36.

1. The diploma thesis is assessed independently by the thesis supervisor and a reviewer appointed by the Dean, using the grading scale specified in § 26(1), following a positive result from the Uniform Anti-Plagiarism System.
2. The decision to admit a student to the diploma examination is made by the Dean. The date of the diploma examination is set by the Dean.
3. If the reviewer gives a negative evaluation of the diploma thesis, the Dean appoints an additional reviewer from among the authorized persons.
4. Receiving a second negative review evaluation of the diploma thesis entitles the student, upon their request, to be directed to repeat the final year of studies, during which they prepare a diploma thesis under the supervision of the same or a new thesis supervisor

§ 37.

1. Admission to the diploma examination is conditional upon the fulfillment of all of the following requirements:

- 1) obtaining the full number of ECTS credits;
 - 2) achieving all learning outcomes specified in the study programme;
 - 3) completion of all courses and internships;
 - 4) passing all required examinations;
 - 5) settlement of all financial obligations towards the University, library and submission of the clearance form via the University ICT system;
 - 6) submission of the diploma thesis together with the required declarations via the University ICT system, as well as a positive opinion and grade from both the thesis supervisor and the reviewer – in the case of second-cycle and long-cycle Master's degree studies.
2. A student undertaking at least two specialization tracks within a single field of study may be admitted to the diploma examination provided that they have completed the study plans required for all specialisation tracks.

§ 38.

The rules for diploma thesis submission and diploma examination are defined in the Rector's ordinance.

§ 39.

1. In the case of second-cycle and long-cycle Master's degree studies, with the exception of Medicine and Acting, the final grade for studies is determined by the sum consisting of:
 - 1) 70% of the average grade from course credits and examinations, calculated as specified in paragraph 3;
 - 2) 15% of the average grade for the diploma thesis, as awarded by the thesis supervisor and the reviewer;
 - 3) 15% of the diploma examination grade.
2. In the case of first-cycle studies, the final grade for studies is determined by the sum consisting of:
 - 1) 70% of the average grade from course credits and examinations, calculated as specified in paragraph 3;
 - 2) 30% of the diploma examination grade.

3. The average grade from course credits and examinations obtained throughout the entire course of study is calculated as the arithmetic mean of the most recent grades received in all courses included in the study programme.
4. The final grade entered on the diploma is determined according to the following scale:
 - a) up to 3.40 – Satisfactory,
 - b) from 3.41 up to 3.75 – Satisfactory Plus,
 - c) from 3.76 up to 4.10 – Good,
 - d) from 4.11 up to 4.45 – Good Plus,
 - e) from 4.46 up to 4.85 – Very Good,
 - f) above 4.85 – Excellent
5. The final result of studies in the long-cycle Master's studies in Medicine is the arithmetic mean of all grades from examinations and courses concluded with credit.
6. The final result of studies in the long-cycle Master's studies in the field of Acting is determined by the sum consisting of:
 - a) 50% of the average grade from course credits and examinations, calculated as specified in paragraph 3;
 - b) 40% of the weighted average of the grades from the diploma performance and the written diploma thesis;
 - c) 10% of the diploma examination grade.
7. The final grade entered on the diploma in the field of Medicine is determined according to the following scale:
 - g) up to 3.40 – Satisfactory;
 - h) from 3.41 up to 3.75 – Satisfactory Plus;
 - i) from 3.76 up to 4.10 – Good;
 - j) from 4.11 up to 4.45 – Good Plus;
 - k) from 4.46 up to 4.85 – Very Good.
8. A student may receive a diploma with distinction due to their activities that go beyond the curriculum of their study programme.

Chapter 19

Completion of Studies.

§ 40.

Unless the education standard specifies otherwise, the condition for completing studies and obtaining a diploma is:

- 1) achieving the learning outcomes specified in the study programme, to which at least:
 - a) 180 ECTS credits are assigned – in the case of first-cycle studies,
 - b) 90 ECTS credits are assigned – in the case of second-cycle studies,
 - c) 300 ECTS credits are assigned – in the case of long-cycle Master's degree studies lasting 10 semesters,
 - d) 360 ECTS credits are assigned – in the case of long-cycle Master's degree studies lasting 11 or 12 semesters,
- 2) passing the diploma examination;
- 3) receiving a positive evaluation of the diploma thesis, in the case of second-cycle studies and long-cycle Master's degree studies;
- 4) fulfilling additional requirements arising from the education standards for fields of study preparing for professions specified in Article 68(1) of the Act.

§ 41.

Studies are considered completed on the day the diploma examination is passed with a positive result.

§ 42.

1. A graduate of the studies receives a diploma of graduation confirming higher education and the professional title:
 - 1) licencjat (Bachelor), inżynier (Engineer) or an equivalent title confirming higher education at the same level – in the case of first-cycle studies;
 - 2) magister (Master), magister inżynier (Master Engineer), or an equivalent title confirming higher education at the same level – in the case of second-cycle studies and long-cycle Master's degree studies.
2. Within 30 days of completing the studies, the University issues the graduate a diploma of graduation together with a diploma supplement and two copies thereof, including – upon the graduate's request – a copy in modern foreign language.

3. The diploma template is approved by the University Senate.
4. In the event of:
 - 1) the reopening of administrative proceedings concerning the awarding of a professional title,
 - 2) the declaration of diploma's invalidity,the competent authority is the Rector.
5. In the event that, in the diploma thesis constituting the basis for the awarding of the professional title, the applicant has claimed authorship of a significant part or other elements of another person's work or scientific findings, the Rector shall, by administrative decision, declare the diploma invalid.

Chapter 20

Final Provisions.

§ 43.

1. All applications and requests concerning education and other matters arising from the course of studies must be submitted by the student in writing or via the University ICT system.
2. All applications and requests concerning the intention to terminate the terms of the study agreement must be submitted by the student exclusively in writing, bearing a handwritten signature.

§ 44.

1. The Rector exercises direct supervision over compliance with the provisions of the Regulations.
2. In matters concerning the organisation of the educational process not specified in the Regulations, the Rector shall make the final decision.
3. In case of divergent interpretations of the provisions of the Regulations, the decisive interpretation is made by the Rector.
4. Administrative decisions issued by the Rector may be subject to a request for reconsideration.
5. The Regulations shall enter into force on 1st October 2025.

Chapter 21

Transitional Provisions.

§ 45.

1. The transitional provisions of this Chapter apply to students who began their studies before the entry into force of these Regulations.
2. For first-cycle studies whose curricula include a diploma thesis requirement, hereinafter referred to as the Bachelor's thesis, the provisions set out in points 3-4 below shall apply.
3. The Bachelor's thesis must meet the requirements specified in § 34(2) of these Regulations.
4. In the case of studies referred to in § 45(2) of the Regulation, the final grade for the studies is determined by a sum consisting of:
 - 1) 60% of the average grade from course credits and examinations, calculated as specified in paragraph 39(3);
 - 2) 20% of the average grade for the diploma thesis – Bachelor theses as awarded by the thesis supervisor and the reviewer;
 - 3) 20% of the diploma examination grade.
5. In first-cycle studies where a diploma thesis is not required, the final grade for the studies is determined by a sum consisting of:
 - 1) 60% of the average grade from course credits and examinations, calculated as specified in paragraph 39(3);
 - 2) 40% of the diploma examination grade.
6. Students complete the summer semester of the 2024/2025 academic year under the following rules:
 - 1) in the case of failing the semester, the student retains the right to apply for a short-term conditional entry,
 - 2) the student retains the right to apply for repetition of the summer semester.
7. For students who have obtained grades from course credits and exams under conditional entries, the previous grading scale applies.
8. If the diploma thesis is not submitted by 21st September 2025, the student retains the right to apply for an extension of the submission deadline by up to 3 months.

9. For students whose summer semester of the 2024/2025 academic year was the last semester scheduled in their study plan, diploma examinations shall be conducted by the end of the retake session in the winter semester of the 2025/2026 academic year, according to the existing rules.
10. Decisions on student matters made before the entry into force of the new Regulations remain valid.