

REGULATIONS ON BENEFITS
AT ANDRZEJ FRYCZ MODRZEWSKI KRAKOW UNIVERSITY

I. GENERAL PROVISIONS

§ 1

Regulations on granting benefits to students of Andrzej Frycz Modrzewski Univeresity in Krakow (hereinafter referred to as **UAFM**), hereinafter referred to as **the Regulations**, are introduced on basis of Article 95(2) of the Act dated 20th July 2018 Law on Higher Education and Science i.e. (Journal of Law of 2024 item 1571) (hereinafter referred to as **the Act**).

§ 2

1. The Regulations define the detailed rules for determining the amount, granting, and disbursing material assistance benefits for students, including:
 - 1) the amount of the benefits,
 - 2) detailed criteria and procedures for granting benefits to students,
 - 3) the manner of documenting the student's financial situation,
 - 4) templates for declarations and applications for material assistance for students,
 - 5) the procedure for appointing and the composition of the scholarship committee and the appeals scholarship committee.
2. A student who is a Polish citizen and meets the criteria for receiving a given benefit specified in these Regulations may apply for a social scholarship, a scholarship for students with disabilities, a Rector's scholarship, and a financial aid grant.
3. A foreign student who meets the criteria for receiving this benefit specified in these Regulations may apply for a social scholarship if they are:
 - 1) a citizen of a Member State of the European Union, the Swiss Confederation, or a Member State of the European Free Trade Association (EFTA) – a party to the Agreement on the European Economic Area and their family members residing in the territory of the Republic of Poland;
 - 2) a citizen of the United Kingdom of Great Britain and Northern Ireland, as referred to in Article 10(1)(b) or (d) of the Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the

European Atomic Energy Community (OJ EU L 29 of 31.01.2020, p. 7, with later amendments);

- a) who is a self-employed person or a worker, as referred to in Article 2(5) and (7) of the Act of 14th July 2006 on the entry into, residence in, and exit from the territory of the Republic of Poland of citizens of the Member States of the European Union and their family members,
 - b) who retains the right of residence in the cases referred to in Article 17 of the Act mentioned in (a),
 - c) who holds the right of permanent residence; and furthermore, a foreign national:
- 3) who has been granted a permanent residence permit or long-term resident status of the European Union;
 - 4) who has been granted a temporary residence permit in connection with the circumstances referred to in Article 127, Article 137a, Article 159(1) or Article 186(1)(3) or (4) of the Act dated 12th December 2013 on Foreigners (Journal of Law 2024 item 769, 1222 and 1688 and of 2025 item 619);
 - 5) who has been granted refugee status in the Republic of Poland or benefits from temporary protection or subsidiary protection within the territory of the Republic of Poland;
 - 6) who holds a certificate confirming proficiency in Polish as a foreign language, as referred to in Article 11a(2) of the Act of 7th October 1999 on the Polish Language (Journal of Laws of 2021 item 672, and of 2023 item 1672), at a language proficiency level of at least C1;
 - 7) who holds a Pole's Card or is a person who has been issued a decision confirming Polish origin;
 - 8) who is the spouse, ascendant, or descendant of a citizen of the Republic of Poland and resides within the territory of the Republic of Poland;
 - 9) who has been granted a temporary residence permit in connection with the circumstances referred to in Article 151(1) or Article 151b(1) of the Act of 12th December 2013 on Foreigners, or who resides within the territory of the Republic of Poland in connection with the use of short-term mobility of a researcher under the conditions specified in Article 156b(1) of the Act, or who holds a national visa for the purpose of conducting scientific research or development work.
4. A foreign student who meets the criteria for receiving a given benefit specified in these Regulations may apply for a scholarship for students with disabilities, a Rector's

scholarship, or a financial aid grant, provided that they began their studies at UAFM in the **2019/2020** academic year or in subsequent years.

5. The personal data of UAFM students applying for the benefits referred to in §4 of the Regulations are protected in accordance with Regulations (EU) 2016/679 of the European Parliament and of the Council of 27th April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation – GDPR), as well as in accordance with the Act on the Protection of Personal Data of 10th May 2018 (consolidated text, Journal of Law 2019 item 1781).
6. In order to prevent further processing of the personal data of UAFM students' family members, after a one-time use of such data in the evaluation of applications, the committee secures all reviewed applications and attachments to store the documents in a manner that prevents unauthorised access.
7. The documents referred to in point 6 are made available for inspection only to authorised persons during checks concerning the legitimacy of decisions issued regarding the granting of material aid benefits.

§ 3

1. The scholarship fund at UAFM consists of financial resources referred to in Article 365(3) of the Act, that is, financial resources for higher education and science intended for the benefits referred to in Article 86(1)(1-4) of the Act, as well as additional funds from other sources.
2. In a given budget year, the University may allocate no more than 0.2% of the grants awarded from the financial resources referred to in Article 365(3) of the Act to cover the costs of tasks related to granting and paying the benefits referred to in Article 86(1)(1-4) of the Act.
3. The grant referred to above, when spent in a given year on Rector's scholarships, shall not exceed **60%** of the total funds expended in that year on Rector's scholarships, social scholarships, and financial aid grants.

§ 4

1. A student may apply for the following:
 - 1) a social scholarship;

- 2) a scholarship for students with disabilities;
 - 3) financial aid grants;
 - 4) a Rector's scholarship.
2. The amount of material aid benefits referred to in point 1(1-4) is determined by the Rector in consultation with the university student government body.
 3. The amount of benefits for students referred to in point 1 depends on the number of applications and the amount of financial resources available. The Rector may set different amounts for the same type of benefit.
 4. The University accepts applications for the payment of benefits, grants the benefits, and makes the payments until the funds allocated for this purpose from the grant are exhausted, taking into account the limits specified by law.

§ 5

1. The material aid benefits referred to in §4(1)(1-4) are granted by the Rector.
2. At the request of the student government, the material aid benefits referred to in §4(1)(1-3) are granted by the Scholarship Committee.
3. At the request of the student government, the material aid benefits referred to in §4(1)(4) are granted by the Appeals Scholarship Committee.
4. The Scholarship Committee is appointed by the Rector from among students delegated by the student government operating at UAFM and University staff members, for the period from 1st October to 30th September.
5. The Appeals Scholarship Committee is appointed by the Rector from among students delegated by the student government operating at UAFM and University staff members, for the period from 1st October to 30th September.
6. The Scholarship Committee and the Appeals Scholarship Committee are composed of:
 - 1) an academic teacher serving as the chair of the committee,
 - 2) a university administrative staff member serving as the vice-chair of the committee,
 - 3) students delegated by the student government.
7. Each of the committees referred to in points (4-6) shall consist of at least five members, with students constituting the majority of the committee's composition.
8. The granting of a benefit referred to in §4(1)(1-4), as well as the refusal to grant it, is made by means of an administrative decision. The cost of delivering the decision via a postal operator is determined by the payment regulations in force at UAFM. Decisions

issued by the Scholarship Committee and the Appeals Scholarship Committee are signed by the chairpersons of those committees or by the vice-chairpersons authorised by them.

§ 6

1. A request for reconsideration of a case may be submitted within 14 days from the date of receipt of a decision issued by the Rector.
2. An appeal against a decision made by the Scholarship Committee may be submitted to the Appeals Scholarship Committee within 14 days from the date of receipt of the decision.
3. A request for reconsideration of the case may be submitted against a decision of the Appeals Scholarship Committee concerning the granting of the Rector's scholarship.
4. The appellate body is obliged to issue a decision within one month from the date of receipt of the appeal.
5. The decision of the Appeals Scholarship Committee issued following an appeal referred to in point 2, as well as the decision on a request for reconsideration referred to in point 1 and 3, shall be final.
6. As part of supervisory authority, the Rector may, by means of an administrative decision, revoke a decision of the Scholarship Committee or the Appeals Scholarship Committee that is inconsistent with the provisions of law.

§ 7

The body responsible for granting material aid benefits to students cooperates with the University's Financial Services Department.

II. RULES FOR GRANTING BENEFITS

§ 8

1. Material aid benefits in the form of a social scholarship, a scholarship for students with disabilities, a Rector's scholarship, and a financial aid grant are awarded on the basis of **a written and duly documented** application submitted by a UAFM student within the

deadlines specified by the committees and indicated in the Appendix to the Regulations, provided that:

- 1) an application submitted after the deadline or before the commencement of the designated submission period shall not be considered, regardless of the date on which the applicant obtained student status,
 - 2) an application for which the formal deficiencies have not been corrected within the specified time limit shall not be considered,
 - 3) as a rule, applications and attachments should be submitted in Polish, subject to the provisions of point 4,
 - 4) attachments may be submitted in a foreign language together with a translation into Polish or English, however certified translations are not required, although they are recommended,
 - 5) the application may be submitted electronically, provided that its printed original, bearing the student's handwritten signature, is delivered to the Student Service Office,
 - 6) an application submitted exclusively in electronic form does not meet the written form requirement and, therefore, will not be considered.
2. The deadlines indicated by the committees, referred to in point 1, are of an instructional (organisational) nature, i.e., applications for benefits may be submitted by students after the above deadlines if the student's life circumstances change, with the exception of the Rector's scholarship, which can only be applied for within the deadline specified by the committees.
 3. The benefits referred to in §4(1)(1,2,4) are granted for the given year, subject to the provision of point 4.
 4. A student may receive the benefits referred to in § 4(1)(1,2,4) for a period of up to ten months. Scholarships are paid monthly in arrears to the bank account specified by the applicant, by the last day of the given month, from December to the end of February with a settlement for October and November in the winter semester and from March to the end of July in the summer semester, subject to the provisions of point 5.
 5. If a student acquires the right to the benefit referred to in §4(1)(1,2,4) of the Regulations during the academic year, the scholarship shall be granted from the month in which the student acquired the right to the benefit until the end of July, subject to the provisions of point 4. Applications for scholarships submitted during the academic year are granted

depending on whether and to what extent the University has the necessary funds available.

6. A financial aid grant may be granted no more than twice during one academic year. The financial aid grant is paid as a one-time payment.
7. For a student who completes their studies earlier than the date specified in the study regulations, the scholarships referred to in §4(1)(1,2,4) shall be paid up to and including the month in which the student took the diploma examination.
8. A student enrolled simultaneously in several study programmes may receive a social scholarship, a scholarship for persons with disabilities, a financial aid grant, or a Rector's scholarship only in one study programme, indicated by the student. If the student receives any of the above-mentioned benefits at another university or universities, they are obliged to inform the appropriate UAFM scholarship committee of this fact and to submit a declaration indicating which benefit they are renouncing.
9. The benefits referred to in §4(1):
 - 1) are available to students of first-cycle, second-cycle, and long-cycle Master's degree studies,
 - 2) are not available to a student who already holds a professional title of:
 - a) Maser, Master of Engineering, or an equivalent,
 - b) Bachelor, Engineer or an equivalent, if the student undertakes first-cycle studies again.
10. The total period during which the benefits referred to in §4(1) may be granted is 12 semesters, regardless of whether the student actually receives them, provided that within this period the benefits may be awarded for studies of:
 - 1) the first-cycle – for no longer than 9 semesters;
 - 2) the second-cycle – for no longer than 7 semesters.
11. The total period referred to in section point 10 is extended by 2 semesters in the case a student enrolled in a long-cycle Master's degree studies whose duration, as specified by law is 11 or 12 semesters.
12. The period referred to in point 10 and 11 includes all semesters commenced by the student in the study programme specified in point 9(1), including semesters during which the student was on leave as referred to in article 85(1)(3) of the Act, with the exception of semesters in subsequent first-cycle studies commenced or continued after obtaining the first professional title of Bachelor, Engineer, or an equivalent. In the case

of studying in multiple programmes simultaneously, semester undertaken at the same time are counted as one semester.

13. In the case where a disability arises during the course of studies or after obtaining a professional degree, the benefit referred to in §4(1)(2) shall be granted for an additional period of 12 semesters. The provisions of point 10 and 12 shall apply accordingly.
14. The provisions of point 7-13 shall apply accordingly to students who have pursued their education or obtained professional degrees abroad.
15. The following students shall not be entitled to the benefits referred to in §4(1) of these Regulations:
 - 1) professional soldiers who have undertaken studies on the basis of a referral issued by the competent military authority and have received assistance related to their education under the provisions on military service,
 - 2) soldiers called up for voluntary basic military service, as referred to in Article 95(4)(1) of the Act of 11th March 2022 on the Defence of the Homeland, or professional soldiers performing military service at a military university where they are pursuing their studies,
 - 3) officers of state services in candidate service, or officers of state services who have undertaken studies on the basis of a referral or consent of their competent superior and have received assistance related to their education under the provisions on service.
16. The student is obliged to submit a declaration stating that they do not receive benefits for more than one field of study. In the event that the student receives any of the benefits referred to in §4(1) at another university or universities, the student is required to inform the appropriate UAFM scholarship committee of this fact and to submit a declaration indicating which benefit they are relinquishing.
17. The decision granting the benefit referred to in §4(1)(1-4) expires on the last day of the month in which the student lost the right to the benefit due to obtaining a professional degree referred to in point 9(2)(a, b) and point 14, was removed from the list of students in the field of study under which they received the benefit, or upon the expiry of the period referred to in point 10, 11 and 13. **The expiry of the decision occurs by operation of law and does not require the procedure for declaring the expiry of a decision referred to in Article 162 of the Code of Administrative Procedure.**
18. In the event that the student fails to notify the scholarship committee of circumstances resulting in the loss of entitlement to benefits, and continues to receive such benefits,

the scholarship committee, upon obtaining information about the loss of entitlement, shall summon the student to return the unduly received benefits. The student is obliged to return the benefits within 7 days from the date of receiving the request for repayment.

19. A student applying for, or receiving, a benefit referred to in §4(1)(1,2,4) shall immediately inform the University of any circumstances resulting in the loss of entitlements to the benefit, in particular those specified in point 7 and 8 above.
20. Providing false information in an application for a benefit, on the basis of which the right to receive the benefit was established, or failing to inform the University of circumstances resulting in the loss of entitlement to the benefit, shall result in the annulment of the decision granting the benefit and the obligation to return the unduly received benefits. This does not exclude disciplinary or criminal liability.
21. Correspondence regarding submitted applications for benefits shall be conducted by the committee with the student via the students' official university email accounts.
22. The student is obliged to regularly check the content of correspondence sent to them by the committee, confirm its receipt, and provide any necessary explanations if required.

§ 9

1. The circumstances indicated in the application for a benefit must be confirmed by documents issued by the relevant institution or authorities, or – in cases specified in the Regulations – by an appropriate declaration of the applicant. If the application for a benefit does not include all the required documents, the authority responsible for granting benefits shall summon the student to complete the application within 7 days from the date of receiving the request for completion.
2. The authority responsible for granting benefits shall leave the application unconsidered if the applicant fails to provide all the required documents within the time limit specified in point 1.
3. In the case of documents whose form or content raises doubts as to their authenticity, the scholarship committee has the right to request explanations, demand additional documents, and, in the absence of their submission within the specified period, may refuse to grant the benefit.
4. If a decision granting the right to a scholarship has been issued on the basis of false information provided by the student in the scholarship application, the provisions of the

Code of Administrative Procedure concerning the reopening of administrative proceedings shall apply accordingly.

§ 10

1. The total monthly amount of scholarship referred to in §4(1)(1,4) of the Regulations for a student may not exceed 38% of a professor's salary, that is, the amount of **3,560.00 PLN**.
2. In the event that the total amount of benefits exceeds the limit specified in point 1, it shall be reduced accordingly.

§ 11

The student loses the right to receive financial aid benefits referred to in §4(1) of the Regulations:

- 1) in the event of a final decision removing the student from the list of students,
- 2) during the period of suspension of student rights,
- 3) in the event of completion of studies before the date specified in the study regulations,
- 4) in the event of resignation from the received benefits,
- 5) in the event that a change in the student's life situation results in the loss of entitlement to the benefit,
- 6) in the event of providing false information in the application for the benefit, on the basis of which the right to receive the benefit was established, or in the event of failing to inform the University of circumstances resulting in the loss of the right to the benefit,
- 7) in the event of receiving financial aid in another field of study or at another higher education institution,
- 8) in the event of obtaining a professional degree referred to in §8(9)(2)(a, b) and (14) of the Regulations,
- 9) or when the period referred to in §8(10,11,13) of the Regulations has expired.

III. MATERIAL ASSISTANCE BENEFITS

Social Scholarship

§ 12

1. A social scholarship may be awarded to a student who is in a difficult financial situation.
2. The social scholarship is granted based on the amount of the student's family's monthly net income per family member, for the last closed calendar year preceding the beginning of the academic year.
3. The monthly income per person in the student's family entitling the student to apply for a social scholarship may not exceed 45% of the minimum wage established as of 1st January of the year preceding the academic year for which the social scholarship is granted, in accordance with Act of 10th October 2002 on the Minimum Wage (Journal of Law of 2020 item 2207 and of 2023 item 1667).
4. The amount of income per person in the student's family entitling the student to apply for a social scholarship for the **2025/2026** academic year is set at no more than **PLN 1,908.90** net per month.
5. The basis for determining the student's financial situation is information on the income of the student and the members of their immediate family. The determination of the net income per member of the student's family takes into account the current number of family members as of the date the application is submitted.
6. When determining the amount of income entitling the student to apply for a social scholarship, the following **sources of income are taken into account**:
 - 1) the student – applicant.
 - 2) the student's spouse,
 - 3) the student's parents, legal guardians, or actual guardians, with an actual guardian understood in particular as a person who provides full or partial support to the student and who is neither their parent nor legal guardian. In particular, actual guardianship may be exercised by the parent's spouse or by a person with whom the applicant or the applicant's parent is in an informal relationship,
 - 4) the children who are dependent on the persons referred to in point 1-3, minor children, children pursuing education up to the age of 26 (and if the 26th birthday falls in the final year of study, until their completion), and children with disabilities, regardless of age,

however, the following **are not taken into account**:

- 1) the benefits referred to in Article 86(1), Article 359(1) and Article 420(1) of the Act,
- 2) scholarships received by pupils, students, and doctoral candidates under:
 - the structural funds of the European Union,

- non-repayable funds provided as aid by the member states of the European Free Trade Association (EFTA),
 - international agreements or implementing programmes concluded under such agreements, or international scholarship programmes,
- 3) material assistance benefits received by pupils under the provisions on the education system,
 - 4) social-type scholarships granted by entities referred to in Article 21(1)(40b) of the Act of 26th July 1991 on Personal Income Tax.
7. A student who does not share a household with any of their parents, legal guardians, or actual guardians may apply for a social scholarship without declaring the income earned by those persons or by their dependent children – minor children, children pursuing education up to the age of 26 (and if the 26th birthday falls in the final year of study, until their completion), and children with disabilities regardless of age – provided that the student meets one of the following conditions:
- 1) has reached the age of 26;
 - 2) is married;
 - 3) has dependent children as referred to in point 6(4);
 - 4) reached the age of majority while in foster care;
 - 5) has a permanent source of income, and their average monthly income in the previous tax year and in the current year (in the months preceding the month in which the declaration referred to in point 8 is submitted) is equal to or greater than 40% of the minimum wage established as of 1st January of the year preceding the academic year for which the social scholarship is granted, pursuant to the Act of 10th October 2002 on the minimum wage, that is, equal to or greater than **PLN 1,696.80**.
8. The student referred to in point 7 shall submit a declaration stating that they do not share a household with any of their parents, legal or actual guardians.

§ 13

1. A student applying for a social scholarship is required to document their own financial situation as well as that of their family members by submitting a certificate issued by the competent tax office confirming the amount of income earned in the calendar year preceding the year in which the application is submitted.

2. If, determining the income entitling the student to apply for a social scholarship, income from agricultural activity is taken into account, the student is required to present a certificate from the municipal office specifying the number of conversion hectares on the farm and the average income from work on an individual agricultural holding determined on that basis, in accordance with the Act on Agricultural Tax. If the student receives both agricultural and non-agricultural income, these incomes shall be added together.
3. The student is required to provide additional documents corresponding to other sources of income of family members, including:
 - 1) a court decision specifying the amount of awarded alimony or child support payments,
 - 2) a court decision confirming the ineffectiveness of enforcement proceedings in cases where the awarded alimony or child support payments are not being paid,
 - 3) in the case of a person entitled to alimony or child support payments up to the age of 25, if a certificate from the bailiff indicates that the enforcement proceedings are ineffective, a certificate from the authority granting alimony or child support payments or advances must be submitted, stating the amount of benefits paid in the previous calendar year – which serve as the basis for determining eligibility for financial aid,
 - 4) a certificate issued by the competent tax authority of a foreign country, in cases where income is earned outside the Republic of Poland,
 - 5) confirmation from the relevant labour office regarding registration as unemployed and any unemployment benefits received.
 - 6) a certificate from the head of the tax office concerning family members who settle their taxes under the provisions on lump-sum income tax on certain revenues earned by individuals, containing information on:
 - a) the form of the tax paid,
 - b) the amount of income,
 - c) the tax rate,
 - d) the amount of tax paid,
 - 7) a statement of income in cases where income is earned that is not subject to income tax, confirmed by the relevant documents, with a detailed list provided in the Information on the Scholarship.
4. To confirm the following circumstances:

- 1) attendance of a child at a school or higher education institution,
 - 2) the amount of income earned by the family or its members in the calendar year preceding the period for which the scholarship is being applied for,
 - 3) the size of the agricultural holding,
 - 4) non-payment of fees for the stay of a family member in an institution providing round-the-clock care,
 - 5) the date and duration of parental leave granted by the employer, as well as periods of employment,
 - 6) not using round-the-clock care for a child placed in a special education and upbringing centre – the student may submit appropriate statements.
5. The statements referred to in point 4 are submitted under penalty of criminal liability for making false declarations. The person submitting the statement is required to include the following clause: “I am aware of the criminal liability for making a false statement.” This clause replaces the authority’s instruction on criminal liability for making false declarations.
6. The student is required to document their financial situation with other additional documents upon request of the authority granting the benefits.
7. The student is required to provide documents confirming their family situation, in particular:
- 1) a copy of the shortened birth certificate of the child/siblings, or a certificate from the school if the child/siblings have not yet reached 18 years of age,
 - 2) a certificate from the school confirming that an adult child/sibling is studying, up to the age of 26,
 - 3) a certificate of disability for a disabled child/sibling who is not studying and has reached the age of 26,
 - 4) a copy of the final court judgement granting divorce or legal separation, or a copy of the death certificate(s) of the parent(s) or spouse of the student in the case of a single parent,
 - 5) a copy of the final court judgement regarding a foster family, adoption, or legal guardianship.
8. When calculating income for the family composition, the following persons are not included:
- 1) those placed in foster care,

- 2) those in an institution providing 24-hour care, if the institution provides full maintenance free of charge, such as in a social welfare home, youth educational centre, juvenile shelter, correctional facility, remand centre, prison, military school, or other school.

§ 14

1. In the event of a loss or gain of income, the student's income shall be determined in accordance with the principles set out in the Act of 28th November 2003 on Family Benefits.
2. In the event a loss or gain of income, the student is additionally required to provide:
 - a certificate or statement of the amount of income earned in the calendar year preceding the granting of the scholarship,
 - a document confirming the loss or gain of income,
 - a certificate or statement of the amount of income earned in the month preceding the submission of the application.
3. The following are not included in the income:
 - 1) material assistance benefits for students and doctoral candidates granted under the Act – Law on Higher Education and Science (e.g. social scholarship, Rector's scholarship).
 - 2) scholarships granted to pupils, students, and doctoral candidates under:
 - a) the structural funds of the European Union,
 - b) non-repayable funds originating from aid provided by the member states of the European Free Trade Association (EFTA),
 - c) international agreements or implementing programmes concluded under such agreements, or international scholarship programmes (e.g. ERASMUS+),
 - 3) material assistance benefits received by pupils under the provisions on the education system (e.g. school scholarship),
 - 4) social-type scholarships granted by the entities referred to in article 21(1)(40b) of the Act of 26th July 1991 on Personal Income Tax (Journal of Law of 20168 item 1509).
4. A student receiving a social scholarship is obliged to immediately notify the University of any gain or loss of income declared in the application. Furthermore, in the event of a change in the number of family members or any other changes affecting the right to

receive the social scholarship, the student is required to promptly inform the University of such changes.

5. Failure by the student to fulfill the obligation to notify, as referred in point 4, shall result in the revocation of the decision granting the benefit and the obligation to return any unduly received benefits. This does not exclude disciplinary or criminal liability.
6. The scholarship committee or the appeal scholarship committee shall refuse to grant a social scholarship to a student whose monthly income per family member does not exceed the amount specified in Article 8(1)(2) of the Act of 12 March 2004 on Social Assistance (Journal of Law of 2021 item 2268, with later amendments), that is, **PLN 823.00 net**, if the application for the social scholarship is not accompanied by a certificate issued by a social welfare centre or a social services centre confirming that the student or members of their family have received social welfare benefits in the year in which the application was submitted.
7. In the case where the student referred to in point 6, or the members of their family, do not receive social welfare benefits, the scholarship committee or the appeal scholarship committee may grant that student a social scholarship, provided that the student has documented the source of the family's income.

§ 15

1. A student may receive a social scholarship in an increased amount only in particularly justified cases. The following are considered particularly justified cases, in particular:
 - 1) complete orphanhood,
 - 2) being raised in foster care,
 - 3) studying away from the student's permanent place of residence in the case of full-time studies,
 - 4) illness or disability of a family member.
2. A student may apply for a social scholarship in an increased amount if they provide appropriate documents demonstrating special circumstances (e.g.: a death certificate or certificates of a parent/parents confirming orphanhood, documents confirming upbringing in foster care or in an orphanage, a lease agreement for accommodation by a student studying away from their permanent place of residence, documents confirming illness or disability of a family member together with civil status documents proving the family relationship etc.).

3. A student may receive only one increase in the social scholarship, regardless of the number of reasons justifying the application.
4. A student may not receive an increased social scholarship amount if they do not meet the criteria for being granted the social scholarship.

Scholarship for Students with Disabilities

§ 16

1. A scholarship for students with disabilities may be awarded to a student who holds a disability certificate, a certificate of the degree of disability, or a certificate referred to in Article 5 and Article 62 of the Act dated 27th August 1997 on Vocational and Social Rehabilitation and the Employment of People with Disabilities (Journal of Law of 2024 item 44, 858, 1089 and 1165).
2. The Act dated 27th August 1997 on Vocational and Social Rehabilitation and the Employment of People with Disabilities recognises the equivalence of decisions on classification into one of the disability groups and decisions on permanent or long-term incapacity for work in agriculture issued before the date of entry into force of the above mentioned Act, i.e. before 1st January 1998, provided that the decision on classification into one of the disability groups had not lost its validity before that date.
3. A copy of the disability certificate, together with the original for verification, or an equivalent document confirming the degree of disability, must be attached to the application.
4. Pursuant to Article 5 of the Act on Vocational and Social Rehabilitation and the Employment of People with Disabilities:
 - a) a certificate issued by a medical examiner of the Social Insurance Institution (ZUS) confirming:
 - a certificate confirming total incapacity for work and incapacity for independent existence, issued pursuant to the Act of 17th December 1998 on Pensions and Disability Benefits from the Social Insurance Fund, shall be regarded **as equivalent to a certificate of a severe degree of disability**,
 - incapacity for independent existence, determined pursuant to the Act referred to above, shall be regarded **as equivalent to a certificate of a severe degree of disability**,

- total incapacity for work, determined pursuant to the Act referred to above, shall be regarded **as equivalent to a certificate of a moderate degree of disability**,
- partial incapacity for work and the advisability of vocational retraining, determined pursuant to the Act referred to above, shall be regarded **as equivalent to a certificate of a mild degree of disability**,
- b) certificates of classification into a disability group (issued only before 1st January 1998, provided that they have not lost their validity) shall be regarded **as equivalent to the corresponding certificates of the degree of disability**:

This means that:

- a certificate of classification into group I of persons with disabilities shall be regarded **as equivalent to a certificate of a severe degree of disability**;
- a certificate of classification into group II of persons with disabilities shall be regarded **as equivalent to certificate of a moderate degree of disability**;
- a certificate of classification into group III of persons with disabilities shall be regarded **as equivalent to certificate of a mild degree of disability**;
- c) a certificate of permanent or long-term incapacity for work in agriculture (if issued before 1st January 1998 and has not lost its validity thereafter), if it entitles the holder to care allowance, shall be regarded as equivalent to a certificate of a severe degree of disability. Other certificates of incapacity for work in agriculture shall be regarded as equivalent to a certificate of a mild degree of disability.

5. The amount of the scholarship depends on the degree of disability.
6. In the event that a disability certificate or a certificate specifying the degree of disability expires, and a new certificate confirming the disability or degree of disability is issued as a continuation of the previous one, the right to a scholarship for persons with disabilities shall be granted from the first day of the month following the month in which the previous certificate expired, provided that the student submits:
 - 1) an application for the determination of disability or degree of disability to the competent authority within one month from the date of expiry of the previous certificate,
 - 2) an application for the scholarship for persons with disabilities within one month from the date of issuance of the new certificate.

7. Only documents issued by **Polish authorities competent** to issue relevant certificates, as referred to in points 1 and 2, shall constitute the basis for applying for a scholarship for persons with disabilities.

Financial Aid Grant

§ 17

1. The financial aid grant is a form of one-time assistance provided to a student who is temporarily experiencing a difficult personal situation.
2. A difficult personal situation justifying the award of one-time financial assistance in the form of a financial aid grant shall be understood as the overall circumstances (e.g., material, family, social, or health-related) in which the student's family finds itself, causing temporary difficulties in meeting the family's material needs.
3. Causes of a student's difficult personal situation may include, in particular, illness, disability, or death of a family member, damage caused by other unforeseen events (e.g., fire, natural disaster), loss of a steady source of income, and other circumstances.
4. When submitting an application for a financial aid grant, the student is obliged to properly document the circumstances forming the basis of the application.
5. The application for a financial aid grant must be submitted no later than three months after the occurrence of the event giving rise to the application. In exceptional and justified cases, the scholarship committee may waive the requirement to meet the above mentioned deadline.
6. Documentation supporting the application for a financial aid grant includes, among others:
 - a) copies of death certificates,
 - b) medical certificates,
 - c) employment certificates or documents confirming the termination of an employment contract, or a certificate from the employer regarding the termination,
 - d) police certificates,
 - e) other certificates from relevant institutions and offices confirming the circumstances described in the application,
 - f) civil registry documents,
 - g) invoices for incurred medical expenses.

7. The amount of the financial aid grant shall be determined by the competent scholarship committee bases on the documents attached to the application.
8. For a single life event, a student may receive only one financial aid grant.
9. The mere occurrence of a life event shall not constitute grounds for awarding a financial aid grant if, based on the documents presented, the scholarship committee does not find that the student's personal situation has worsened to the extent that it can be considered difficult.

Rector's Scholarship

§ 18

1. A student may receive the Rector's Scholarship if they:
 - 1) have achieved outstanding academic results,
 - 2) have scientific achievements,
 - 3) have artistic achievements, or
 - 4) have sports achievements in competitions at least at the national level.
2. The Rector's Scholarship may be awarded to a student admitted to the first year studies in the year of taking the secondary school leaving exam (matura), who is:
 - 1) a laureate of an international Olympiad or a laureate or finalist of a central-level Olympiad, as referred to in the regulations on the education system;
 - 2) a medalist in sports competition with the title of Polish Champion in a given sport, as referred to in the sports regulations.
3. The Rector's Scholarship shall be awarded to no more than 10% of students in a given field of study. If the number of students is less than 10, the Rector's Scholarship may be awarded to 1 student. Students referred to in point 2 shall not be counted when determining the number of students eligible for the Rector's Scholarship, as referred to in the first sentence.
4. The amount of the Rector's Scholarship shall be determined by the Rector in consultation with the university student government body.
5. For an application for the scholarship referred to in point 1, points 1-4, and point 2, the student shall attach the original documents confirming their achievements.

§ 19

1. A student may apply for the Rector's Scholarship if they meet all of the following conditions:
 - 1) have achieved **outstanding academic results**, that is, have obtained a grade point average of at least 4.5 for the previous academic year,
 - 2) by the last day of the retake examination session, have passed all subjects required by the study programme for the previous academic year,
 - 3) have completed all courses required by the study programme for earlier years (i.e. conditional entries and curriculum differences).
2. A student may apply for the Rector's Scholarship if they meet all of the following conditions:
 - 1) have **scientific achievements**,
 - 2) by the last day of the retake examination session, have passed all subjects required by the study programme for the previous academic year,
 - 3) have completed all courses required by the study programme for earlier years (i.e. conditional entries and curriculum differences).
3. Scientific achievements, as referred to in point 2, shall include, in particular:
 - 1) active participation in a scientific club (research, preparation of expert reports, projects),
 - 2) a scientific article/publication in a journal listed in the Journal Citation Reports (JCR), i.e., from the Philadelphia List,
 - 3) a scientific article in a foreign journal,
 - 4) a scientific article in a peer-reviewed national journal,
 - 5) a book publication / peer-reviewed monograph,
 - 6) a chapter in a book / peer-reviewed monograph,
 - 7) active participation in an international scientific conference (i.e. delivering a paper, presenting a poster) or publication in a post-conference journal,
 - 8) active participation in a national scientific conference (i.e. delivering a paper, presenting a poster) or publication in a post-conference journal, active participation in a university-level scientific conference (i.e. delivering a paper, presenting a poster) or publication in a post-conference journal.
 - 9) receiving an award or distinction in an international scientific competition/conference related to the field of study,
 - 10) receiving an award or distinction in a national scientific competition/conference related to the field of study.

4. A student may also apply for the Rector's Scholarship if they meet all of the following conditions:
 - 1) have **artistic achievements**,
 - 2) by the last day of the retake examination session, have passed all subjects required by the study programme for the previous academic year,
 - 3) have completed all courses required by the study programme for earlier years (i.e. conditional entries and curriculum differences).
5. Artistic achievements, as referred to in point 4, shall include:
 - 1) awards in national and international competitions for outstanding artistic works, including visual arts, music, theatre,
 - 2) participation in artistic projects conducted by academic or cultural institutions.
6. A student may also apply for the Rector's Scholarship if they meet all of the following conditions:
 - 1) have achieved **high sports results** in competitions at least at the national level,
 - 2) by the last day of the retake examination session, have passed all subjects required by the study programme for the previous academic year,
 - 3) have completed all courses required by the study programme for earlier years (i.e. conditional entries and curriculum differences).
7. High sports results in competitions at least at the national level, as referred to in point 6, shall include participation in the Olympic Games or achieving at least tenth place in:
 - 1) World Championships,
 - 2) European Championships,
 - 3) Universiades,
 - 4) World University Championships,
 - 5) European University Championships,
 - 6) Polish Championships,
 - 7) competitions listed in points 1-6 organised for persons with disabilities, in sports regulated by Polish sports associations referred to in the Act of 25th June 2010 on Sport.
8. The calculation of the grade point average shall be based on all grades obtained in exams and course assessments during the previous academic year for subjects included in the study programme and assigned ECTS credits. The grade point average shall not include grades:
 - 1) transferred from another institution, except for language courses,

- 2) for subjects that the student is retaking,
 - 3) for subjects constituting curriculum differences.
9. For students pursuing two specialisations/specialisation tracks, the grade point average shall be calculated based on grades obtained in the previous academic year for the primary specialisation/specialization track. Grades from the second specialisation/specialisation track shall not be included; however, subjects (both from the primary and secondary specialisation/ track) must be successfully completed within the designated deadlines (regular or retake).
10. A student who is beginning a leave of absence may apply for the Rector's Scholarship based on the results achieved in the previous academic year; therefore, upon returning from leave, the student is no longer eligible to apply for this scholarship.
11. In the case of a student applying for the Rector's Scholarship for outstanding academic results who submits documents from a university that uses a grading scale different from that of Andrzej Frycz Modrzewski Krakow University, the student is required to provide a grade conversion scale issued by that university, converting the grades to the scale used at Andrzej Frycz Modrzewski Krakow University.

IV. FINAL PROVISIONS

§ 20

In matters not regulated by the provisions of these Regulations, the following shall apply, among others: the provisions of the Act of 20th July 2018 – Law on Higher Education and Science, the provisions of the Act of 12th March 2004 on Social Assistance, the provisions of the Act of 28th November 2003 on Family Benefits and the provisions of the Act of 14th June 1964 – Code of Administrative Procedure.

§ 21

The templates of applications for financial aid, templates of declarations, as well as content of the information made available to students concerning, among other things, the deadline and procedure for submitting applications for benefits and the list of required documents, constitute an Appendix to these Regulations.

**SCHEDULE FOR THE SUBMISSION OF APPLICATIONS
FOR THE SOCIAL SCHOLARSHIP,
THE SCHOLARSHIP FOR PERSONS WITH DISABILITIES,
AND THE FINANCIAL AID GRANT**

Schedule for the submission of applications	Application submission hours
14.10.2025	10:00 a.m. – 2:00 p.m.
15.10.2025	10:00 a.m. – 2:00 p.m.
16.10.2025	10:00 a.m. – 2:00 p.m.

17.10.2025	10:00 a.m. – 4:00 p.m.
18.10.2025	8:30 a.m. – 2:00 p.m.
20.10.2025	10:00 a.m. – 2:00 p.m.
21.10.2025	10:00 a.m. – 2:00 p.m.
22.10.2025	10:00 a.m. – 2:00 p.m.
23.10.2025	10:00 a.m. – 2:00 p.m.
24.10.2025	10:00 a.m. – 4:00 p.m.
25.10.2025	8:30 a.m. – 2:00 p.m.
27.10.2025	10:00 a.m. – 2:00 p.m.

**SCHEDULE FOR THE SUBMISSION OF APPLICATIONS
FOR THE RECTOR’S SCHOLARSHIP**

Schedule for the submission of applications	Application submission hours
22.10.2025	10:00 a.m. – 2:00 p.m.
23.10.2025	10:00 a.m. – 2:00 p.m.
24.10.2025	10:00 a.m. – 4:00 p.m.
25.10.2025	8:30 a.m. – 2:00 p.m.
27.10.2025	10:00 a.m. – 2:00 p.m.
28.10.2025	10:00 a.m. – 2:00 p.m.
29.10.2025	10:00 a.m. – 2:00 p.m.
30.10.2025	10:00 a.m. – 2:00 p.m.

Applications for the Rector’s Scholarship may be submitted only **between 22nd and 30th October 2025**. After the deadline indicated above, it will no longer be possible to apply for this benefit. Applications may be submitted in person **until 30th October 2025 inclusive**, or sent by post with return receipt - **until 30th October 2025 inclusive**.

Applications for the social scholarship, the scholarship for persons with disabilities, and the financial aid grant may be submitted no later than the end of July. However, it should be noted that the benefit will be paid for the month in which the paper version of the application is received by the University.

Applications must be submitted at the Student Service Office (Building A, ground floor) during the designated hours only. Before submitting an application, please take a number and wait to be called (counter No. 7 and 8, Room A). Applicants are requested to strictly observe the deadlines and office hours for document submission.

We also encourage sending applications by post with return receipt to the University's address.

Uniwersytet Andrzeja Frycza Modrzewskiego w Krakowie
ul. Gustawa Herlinga-Grudzińskiego 1, 30-705 Kraków
Biuro Obsługi Studenta (stypendium)

ADMINISTRATIVE NOTES

- ☐ **From 22nd October to 30th October of the current year**, students may apply for the Rector's Scholarship.
- ☐ **From 14th October of the current year until the end of July** at the latest, students may submit applications for the social scholarship, the scholarship for students with disabilities, and the financial aid grant – please note that the benefit is granted from the month in which the paper version of the application is submitted to the University.
- ☐ In the case of late submission, the scholarship is granted starting from the month in which the application is submitted, without any retroactive payment. **An Exception is the Rector's Scholarship – in this case, the deadline specified in the schedule must**

be strictly observed. Any application for the Rector's Scholarship submitted outside the designated period will not be considered.

- ☐ **Each application must be submitted in paper form to the Student Service Office – Financial Aid Section, or sent by post.**
- ☐ The grade point average taken into account when applying for the Rector's Scholarship is the average from the previous academic year.
- ☐ All required documents must be attached to the application.
- ☐ Please note that the information entered in the application form, as well as submitted declarations, must be truthful and completed in accordance with the fact, under penalty of criminal liability.
- ☐ Students are requested to check their university e-mail accounts regularly. If any documents are missing from the application, an e-mail requesting their completion will be sent.
- ☐ In case any questions, please contact us by e-mail at: stypendia@uafm.edu.pl.
- ☐ We encourage students to send applications by post with return receipt to the University's address. When sending documents by post, the date of posting (postmark) determines the submission date, not the date of letter is delivered to the University.

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